



MONTEREY PENINSULA BALLET THEATRE, CORP.  
225 THE CROSSROADS BLVD., #253  
CARMEL, CA 93923

**MINUTES OF THE May 14th MEETING  
OF THE BOARD OF DIRECTORS OF  
THE MONTEREY PENINSULA BALLET THEATRE CORP.**

The meeting of the Board of Directors was held on May 14, 2024 via zoom.

**Board Members in Attendance:** Jennifer Watts, Ginny Swan, Camille Reith, Kimberly Benson and Jason Neves

**Interested Party:** Tia Brown Rosenblum

**Board Members Absent:** none

**Welcome and Call to Order** – President Jennifer Watts  
Call to order at 6:39pm

**Consent Agenda/Items for Board to Vote** The Board voted on the following motions

**Motion A:** *Regarding Election of New Board Directors* was 5 parts and presented by President Jen Watts. Motion was made by Ginny Swan and seconded by Kim Benson, Approved.

Motion:

1. Establish 2024-25 as a “5 terms start” year, then proceed thereafter with the 4 terms/5 terms starting cycle.
2. Reconfirm Camille Reith as a Director, to complete the remaining year on a 2 year term vacated after 1 year, with term ending April 30, 2025
3. Re-Elect Ryan McGuirk as a Director, to complete the remaining year on a 2-year term vacated after 1 year, with term ending April 30, 2025
4. Reconfirm Jennifer Watts as a 2-year Director with term ending April 30, 2026
5. Elect the nominated slate of Bonnie Bollman, Alicia Benn and Emma Warhoff as new Directors for the 2-year term 2024-2026

**Motion B:** *Motion regarding Participation Fees for 2024 Nutcracker* was presented by Treasurer Camille Reith. Motion made by Jen and seconded by Ginny, approved.

**Motion:** Approve the proposed fee structure for the 2024 Nutcracker Application

ROLE	PARTICIPATION FEE (includes Audition Fee)	Changes from 2023	IF USING CREDIT CARD, PAYPAL, OR VENMO, a 2.99% transaction fee will be charged. As such, Total Fee will be
Petite (2 parts)	300	no change	\$308.97
Demi (2 parts)	400	no change	\$411.96
Corps (non-lead)	450	increase of \$20	\$463.46
Lead	500	increase of \$50	\$514.95
Principal	550	increase of \$50	\$566.45
Audition Fee (should a student who auditions & receives a role ultimately chooses NOT to participate in Nutcracker)	30	no change	\$30.90

Notes of interest:

- 1) Increased fees for select parts to account for time and effort required for these parts.
- 2) No change to audition fee (if dancer who auditioned decides not to participate)
- 3) No change to “buyout” amount (\$20/hr x 20 hrs = \$400) if family chooses not to complete volunteer hours

**Motion C:** *Motion regarding Approved Payment Methods for Fees* was presented by Treasurer Camille Reith. Motion to approve was made by Jen and second by Jason, Approved.

**Motion:** Allow the following payment methods, and applicable transaction fees, to be used for Participation Fee payment: Check, cash, PayPal (with 2.99% processing fees on top of Participation Fee), Credit Card (with 2.99% processing fee on top of Participation Fee above) and Venmo (with 2.99% processing fee on top of Participation Fee)

Notes of Interest: Addition of Venmo as an approved form of payment and explicit articulation of processing fees for select payment methods.

**Motion D:** *Motion regarding Requirements for Nutcracker Parents to Attend Mandatory Information Meeting* was presented by President Jen Watts. Motion to approve by Ginny, second by Kim. Approved.

**Motion:** Add requirement that a family member of a Nutcracker participant must attend a mandatory orientation session, to be scheduled early September.

Notes of Interest: Goal of meeting is to provide families with overview of MPBT, set clear participation expectations, answer any parent/guardian questions, collect outstanding participation fees, and introduce volunteer opportunities for families.

**Motion E:** *Motion regarding Appointment of Directors to Scholarship Committee* was presented by Jen. Motion to approve as made by Kim, Second by Jason, Approved.

Motion was to 1. Nominate Camille and Ginny to be Co-Chairs of the Scholarship Committee and 2. Appoint Tia as advisor to the Scholarship Committee.

**Motion F:** *Motion Regarding Deadline for Scholarship Applications* was presented by Ginny and Camille. Motion to approve as made by Jen, second by Ginny, Approved.

Motion: Deadline approved for **August 17th, 2024** for scholarship applications to be submitted.

Notes of Interest: Dancers and their families will be notified of scholarship result prior to auditions.

**Motion G:** *Motion regarding Approval of FY24-25 Budget* was presented by Camille. Motion to approve by Jen, Second by Jason. Approved.

Note of Interest: Budgeted total income: \$242,900; budgeted total expenses: \$222,100; Projected Net Operating Income: \$20,800.

**Motion H:** *Motion regarding Dissolving MPBT's Current Relationship with Boys & Girls Club* was presented by Jen. Motion to pass Ginny, second Kim, approved.

**Motion:** Dissolve MPBT's relationship with the Boys & Girls club in its current form.

Notes of Interest: Current program was only impacting 4-5 students nationally and done via zoom

**Motion I:** *Motion regarding revamping opportunity with Boys & Girls Club* was presented by Jen. Motion was made by Kim and second by Ginny, Approved.

**Motion:** Approve Tia to move forward with a 1x/week in person class with Boys & Girls Club Monterey County for Youth Outreach to not exceed the current budget allocation.

Notes of Interest: Goal is to refocus MPBT efforts to the local Monterey Community..

**Motion J:** *Motion regarding Pointe of Arte dancer selection* was presented by Jen. Motion was made by

Ginny and second by Kim. Approved.

**Motion:** Approve Tia's use of the same methodology as years past for the selection of dancers for Pointe of Arte Fundraising (per documented protocol).

**Treasurer's Report (Camille Reith):**

- Total: \$205K as of April 30, 2024  
-Net Income \$41,097.54
- Bank Account Transitions: signing authorization has been completed
- Other Financial Status Updates: Goal is to file tax return before next board meeting.

**Artistic Director's Report:**

- Sunset Center Contract: MPBT has Sunset Center Tuesday to Sunday December 10-15, 2024. Tia is reviewing the contract and plans to sign once reviewed.
- Contractor/Instructor Status. Tia has instructors lined up and is working on 2 contractor's from NYC. Hope to finalize contracts by the next board meeting.
- Pointe of Arte, First event is scheduled for Sunday June 26 6-730 at BTS, TDC. Second event is scheduled for November 7th at the Sunset Center. There are 18 dancers lined up to participate. Costs include 20% for overhead and the remaining profit is contributed to the program.
- Audition Paperwork, Timeline, Next Steps, in process.

**President's Report:**

- Status of Transitions: All new board members have met with their predecessors and transition is complete.
- Non-Profit Status: MPBT is still in good standing. Next step is to file a new statement of information with new board members' information.
- MPBT email & document storage status: the Grants email is still tied to a non-MPBT official address - working on transitioning to official MPBT address and closing old Grants email. Overall goal to keep all official MPBT correspondence and document storage on MPBT infrastructure. .

**Outreach Program Report:**

- Ginny will be taking a group of girls to read and dance at Monterey Library Wed May 15, 2024.

**New Business:**

- Board Photos/Bios to be completed over summer.
- Youth Ambassador Program: Jen will take the lead to review the current status of this program and make recommendations. To be discussed at the next board meeting
- Review of Board Members responsibilities at next board meeting
- Volunteer Next Steps: Postponed to next board meeting
- Fundraising Next Steps: Postponed to next board meeting
- Schedule of FY 24-25 Board Meetings: to be determined over summer
- Proposed next Board meeting is Monday June 24, 6pm. Goal is to meet in person, possibly at Pasadera. To be confirmed via email.

Meeting called at 8:10 05/14/24

**Secretary's Signature**

*Kimberly Benson*

